



Online Application for Recruitment against Scouts & Guides Quota – 2022-23

Employment Notice No.: . RRC/CR/01/2022 DATED 26/11/2022

INSTRUCTIONS TO CANDIDATES FOR ONLINE APPLICATION

- Click on - "Online application for recruitment against Scouts & Guides quota for the year 2022-23"
 - INSTRUCTIONS: Please go through the instructions carefully
 - Click on - "Click here to Apply Online for Level 2"
 - OR
 - Click on - "Click here to Apply Online for Level 1"
 - (Candidates can apply for both levels with separate application and fee, subject to fulfilling the eligibility criteria)
 - Click on "CLICK HERE TO REGISTER"
 - Fill in the details for registration as per the required fields in the Registration page
 - Check each and every details entered carefully. Click on "EDIT" to edit the details or click on "REGISTER" to proceed further. You will not be able to edit these details after once you click on the "Register" button
 - Registration number and password will be sent to your registered e-mail address, and, a One Time Password (OTP) will be sent to your registered Mobile number on successful registration
 - In case you have entered correct email ID and still do not receive the email, please check your Spam, Junk folder. The email may have come in this folder also like Spam/Junk email
 - Enter OTP as received on your registered mobile
 - Click on - "Verify Mobile No."
 - In case OTP is not received, click on "Re-Send OTP"
 - In case the mobile number is not correct, click on the check box to enter the correct mobile number. This new Mobile number will be updated against your registration and the new OTP will be again sent to this new Mobile Number.
 - Change the password
 - Login with Registration ID and New password
 - Fill in the educational qualification details
 - Fill in the Scout/Guide qualification details after selecting the appropriate check box
 - Fill in the details of minimum two events at National/All India Railway's level and two events at State level (Any additional qualification/events should be brought at the time of document verification)
 - Click on "SAVE AND PROCEED" button
 - Fill in address details and bank details
 - Click "Save & Proceed" or "Previous" to edit
 - Choose file to upload your scanned photograph
 - Choose file to upload your scanned signature
 - Scanned photograph and signature should be less than 70 kb and 30 kb respectively in jpg format
 - Choose a PDF file less than 100 kb to upload your relevant education qualification mark sheet*
 - Choose a PDF file less than 100 kb to upload your President Scout/Guide/Rover/Ranger or Himalayan Wood Badge (HWB) Certificate *
 - Choose a PDF file less than 100 kb to upload Certificate for Proof of Date of Birth*
 - Choose a PDF file less than 100 kb to upload your certificate of activeness*
 - Choose a PDF file less than 100 kb to upload your 1st and 2nd certificate of event at National/All India Railway's level*
 - Choose a PDF file less than 100 kb to upload your 1st and 2nd certificate of event at State level*
 - Choose a PDF file less than 100 kb to upload Caste certificate/Disability certificate, wherever applicable*
 - SC / ST / OBC candidates should upload their valid caste certificate in the prescribed Central Government format
 - OBC candidates should upload their latest valid Non Creamy Layer certificate issued on or after 01/04/2022, failing which they shall not be considered for age relaxation
 - Click "SAVE AND PROCEED" or "PREVIOUS" to edit
 - Make payment following the instructions carefully
 - Download the copy of application. Retain a hard copy or soft copy of the same for reference
 - Keep the application print / soft copy and the Registration ID for future reference
 - Candidates will be given further intimation on email or/and SMS only
 - Select list will be displayed on RRC website also
- *In case the uploaded mark sheet / certificate is in Hindi/English, then select "✓" in the check box; else upload Hindi/English version also and certify in the check box accordingly.**